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TO: IGCC and IGMA Certification Program Participants
FROM: John G. Kent, Certification Program Administrative Manager
SUBJECT: May, 2008 Meeting Update
DATE: June 4th, 2008

The minutes of the May 13th and 14th, 2008 IGCC and IGMA certification committee meeting are now available by request or by visiting the IGCC webpage at www.igcc.org/meeting info.

I would like to take a moment to update you on the certification harmonization efforts of IGCC and IGMA. As you may be aware, IGCC and IGMA have been working together for the past several years, determining best practices with an aim toward the establishment of a single IGCC/IGMA North American certification process. In concept, the Board's of both organizations have reached agreement on a framework for the melding of the 2 programs. Below are the highlights of a new pending agreement between the two organizations. As we move toward implementation which is expected on or before 1/1/09, we welcome your comments and concerns.

1. **Licensing Arrangement** - There shall be a "license" agreement where IGMA would license the use of the IGMA mark to IGCC for a fee. In exchange IGMA would provide support to the IGCC program, exclusively. There would be a single certification program owned by IGCC.
2. **Board Make-up** - IGCC Board would be the final decision maker on certification and would "own" the program. Current IGCC Board formation with 50% public interest and 50% business interest to be maintained. IGMA could make recommendations, appeal any decision or withdraw authorization to use the IGMA Mark.
3. **Label Recognition** - One program with 1 mark on products, "IGCC/IGMA".
4. **Certification Guidelines** - Use of current certification guidelines and process for developing shall be preserved.
5. **Testing** - After initial certification, ASTM E2190 testing shall occur annually for the first 2 years, if no failures occur, then testing may occur once every 2 years, at the discretion of the participant. Current licensees to be grandfathered.
6. **Quality System Requirements** - TM-4000 shall serve as minimum requirements for a participants QA system.
7. **Gas Content Program (GCIA)** - To use "IGCC/IGMA" mark on units with gas content, a participant must be GCIA certified.

Additionally, I would like to take a moment to provide guidelines that were either added or had major revisions at the meeting. If you have any questions, comments or concerns or need additional information, please feel free to contact Erin or I at the Administrative office any time.

G.12 Specimens - Shipment

Units fabricated for test during an audit must be shipped **directly to the approved test facility** within four weeks of the date of fabrication. If they are not, the audit may be considered invalid and another audit must take place. **But for normal in plant quality inspection processes performed by the manufacturer, there shall be no 'pre-testing' of any test sample being forwarded to the approved test facility.** In situations where fabricated test units are deemed unacceptable for test by the licensee as a result of a normal plant quality inspection process, the licensee shall be allowed to re-fabricate test samples only once. This re-fabrication must occur within 45 days of the original fabrication. All costs related to this guideline are to be borne by the licensee. (Modified 5/14/08)

G. 15 Multiple Air Spaces

Multiple air space units may be certified with the same certification number as single air space units, provided that the construction of each space complies with the guidelines for single space units; pressure communication of spaces is permitted, but not required. **This guideline shall apply to multiple air space products that use glass or a suspended coated film (SCF) as an airspace barrier. For all new certified products and currently certified products after 1/1/09** testing of multiple air space units shall be performed initially and in lieu of single air space unit testing at least once each four (4) years. (Modified 5/14/08)

G.30 Applied Coatings to an IG Spacer and Spacer Components

An insulating glass unit utilizing an applied coating to an IG spacer and spacer components shall be initially certified under the normal certification testing process. The application of the coating will be documented in the product audit report. A coating may be added to or removed from an already certified product utilizing the same certification number by applying guideline G.5. Applied coatings would include, but not be limited to paints, coatings and adhesion promoters. (Adopted 5/14/08)

G.31 Suspension of Testing

There may be situations where the program participant wishes to suspend testing (gas or durability) before completion. For prototype fabrications this shall be at the discretion of the program participant and has no effect on the certification listing. For certified unit testing, with consideration for guideline G.12, any suspension of the test, gas or durability, shall be deemed as a failure of that portion of the test. G.12 would not be applicable once testing has started. (Adopted 5/14/08)